



Commonwealth of Virginia
Department of Taxation

REQUEST FOR MISSING INFORMATION

August 20, 2018

DANIEL J. MOORE
[REDACTED]
[REDACTED], VA [REDACTED]

Virginia Tax Account Number [REDACTED]
Tax Type: Individual Income
Correspondence ID: 54001092

Dear Customer:

We have received your 2017 Individual Income tax return. Please provide a copy of the item(s) below so that we may complete the processing of your return.

Federal income tax return, Form 1040, 1040A, or 1041

- Return both this letter and the requested information to us by September 4, 2018.
- Fax this letter with the requested information to Fax: (804) 254-6101 or mail to the address below.

You may wish to keep a copy of this letter for your records.

If you have any questions or need assistance, please call us at (804) 367-3125, or write to TAVONDRA LEMONS, Error Resolver, Office of Customer Services, Error Resolution, Individual, P.O. Box 1255, Richmond, VA 23218-1255.

